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## PC Support/GIS Specialist I

### Employer

Cowley County  
311 E 9<sup>th</sup>  
Winfield, KS 67156

### Job Description

Cowley County has an opening for a PC Support/GIS Specialist I. This position is responsible to assist the MIS/GIS Supervisor to manage, maintain, and upgrade hardware, software and communication technology. Provide consultation and support to staff regarding use and problems encountered in applying MIS/GIS resources/tools. This position requires proficiency in server infrastructure support, including knowledge of server operation systems such as Microsoft, and UNIX, programming languages such as Visual Basic, PHP, JavaScript, and C++.

A clear understanding of applications such as Microsoft Office and Adobe Acrobat, including form creation, database manipulation, and macro development are also a necessity. This position is responsible for operations of the Cowley County GIS such as assessor's cadastral mapping systems, projects, documentation, daily mapmaking, and land-use layers.

Great customer service, interpersonal skills, written and oral skills and the ability to work with a team are critical. Must be able to work with sensitive and confidential information and maintain strictest confidentiality.

Qualifications include bachelor's degree in a computer related field, Microsoft Certifications preferred, and a valid Kansas Drivers License.

Salary Range \$19.25 – \$32.33 hourly



## **Apply**

Applications may be picked up in the County Administrator's Office or to download a County application please visit our website at [www.cowleycountyks.gov/employment](http://www.cowleycountyks.gov/employment) Please e-mail to [adminoffice@cowleycounty.org](mailto:adminoffice@cowleycounty.org) or mail all applications to: Human Resources, Attn: Mary Read, 311 E. 9th Winfield, Kansas 67156. Position is open until filled.

Cowley County is an Equal opportunity Employer.

